



Please read the Minimum Qualifications described in the job announcement carefully before completing the sections below. The information you provide will allow us to determine whether you meet the minimum qualifications. Resumes CANNOT be substituted for completing the sections below in their entirety.

**EDUCATION**

Do you possess a High School Diploma or G.E.D.? Yes      No

Colleges or Universities Attended:

School Name and Location	Dates Attended	Field of Study	Units	Type/Date of Degree
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Licenses or Certificates pertinent to the position for which you are applying:

Certificate or License	Date Received	Expiration Date (if applicable)
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**EMPLOYMENT HISTORY**

List experience in the last 10 years, starting with current or most recent. (if needed, list additional on an attached sheet).

**Employer:** \_\_\_\_\_ **Dates of Employment:** \_\_\_\_\_ to \_\_\_\_\_

**Business Address:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_  
Street City State Zip

**Job Title:** \_\_\_\_\_ **Duties:** \_\_\_\_\_

**Employer:** \_\_\_\_\_ **Dates of Employment:** \_\_\_\_\_ to \_\_\_\_\_

**Business Address:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_  
Street City State Zip

**Job Title:** \_\_\_\_\_ **Duties:** \_\_\_\_\_

**Employer:** \_\_\_\_\_ **Dates of Employment:** \_\_\_\_\_ to \_\_\_\_\_

**Business Address:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_  
Street City State Zip

**Job Title:** \_\_\_\_\_ **Duties:** \_\_\_\_\_

